**COMMERCIAL LEASE TERMINATION**

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Date: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_

**RE: OFFICIAL NOTICE TERMINATING A COMMERCIAL LEASE**

Dear \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_,

This letter is in reference to the lease dated on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_ between \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (“Landlord”) and \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (“Tenant”).

During this time, it has been a great pleasure renting the property, although, it has become apparent that we wish to terminate the lease for the following reasons:

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We wish that the move-out date is \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, 20\_\_\_\_, and after repossession of the property that any available security deposit is returned as soon as possible.

I want to thank you for the excellent landlord-tenant relationship through the term of the lease and wish another tenant treats the facilities in the same respect.

Sincerely,

[\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_](https://esign.com/)