

# COMMERCIAL LEASE TERMINATION

Date: \_\_\_\_\_, 20\_\_\_\_

## RE: OFFICIAL NOTICE TERMINATING A COMMERCIAL LEASE

Dear \_\_\_\_\_,

This letter is in reference to the lease dated on \_\_\_\_\_, 20\_\_\_\_  
between \_\_\_\_\_ ("Landlord") and \_\_\_\_\_  
("Tenant").

During this time, it has been a great pleasure renting the property, although, it has become apparent that we wish to terminate the lease for the following reasons:

We wish that the move-out date is \_\_\_\_\_, 20\_\_\_\_, and after repossession of the property that any available security deposit is returned as soon as possible.

I want to thank you for the excellent landlord-tenant relationship through the term of the lease and wish another tenant treats the facilities in the same respect.

Sincerely,

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